



APPLICATION FORM

Applicant:

Organisation:.....
Address:
Contact name:
Phone:..... Fax:.....
E-mail:.....
Type of Organisation:
Are you VAT registered?.....
Project site address and postcode.....

Project:

Please give a description of your project, indicating the type of project and the number and range of beneficiaries (continue on a separate sheet if necessary).

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Category:

Which category does your project fall into? If you think it qualifies in more than one category, circle all relevant categories.

A B D DA E

Has this project already received ENTRUST approval? Y/N
If Yes, please enclose a copy of the project approval letter.

Have you sent this project to any other Environmental Bodies or Landfill Operators? If so, please give details.

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Public Amenity and Community projects (Cat D & E): Please complete the access statement on the supplementary information sheet. *For projects over £35,000, please refer to the Information Notes before submitting this application. Incomplete applications will not be considered and this could delay a decision.*

Benefit:

Describe how your project will benefit the environment and/or the community.

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Ownership:

Public Amenity and Community projects (Cat D & E): Please describe who owns the building to be improved/provided and your relationship to them (e.g. leasee, owner, other). Please indicate rent or other regular payment for the building and state payment schedule (monthly, quarterly, p.a.)

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Project cost:

Give a detailed breakdown of your project costs (attach a sheet if necessary). Please note that all work contracted must go through an open tender process, and records of this must be made available, i.e. tender summary and contractors' quotes.

Total:.....

Capital cost (one-off):.....

Revenue cost (on-going):.....

How much are you seeking from Landfill Tax Credits?.....

Please state amount and source(s) of funds already secured?.....

Please state other funding bodies applied to and amount requested.....
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.....

10% Contribution:

Do you have a source to provide the 10% contribution? Please give the name and address of your contributor. The contribution will need to cover the total project cost being sought from landfill tax, which may include ENTRUST and KCEA administration fees.

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Project Programme:

Who will manage the project?.....

Please specify project start and completion dates.....

What are your project targets?

How can you show these targets have been achieved?

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What outcomes do you expect?

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How will the project be maintained once it is completed?

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Please present a proposed grant draw down schedule?

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Added Value Indicators:

How many full time jobs will be created or maintained that are directly linked to the delivery of the project?

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How many part time jobs will be created or maintained that are directly linked to the delivery of the project?

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How many training opportunities, directly linked to the delivery of the project, will be created or maintained?

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How many volunteers are expected to help in the delivery of the project?

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How many of these volunteers are between the ages of 16-25 years?

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How many youth volunteering days does the project create?

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How many people do you anticipate will use or visit the project per annum?

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How many school visits are anticipated to use or visit the project per annum?

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Does the project make improvements or provide improved facilities for people with disabilities?

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Please also identify any of the following (where relevant):

Where applicable, the number of possible different uses the site can be put to once the provision, maintenance or improvement has taken place.

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Expected number of Hectares worked upon through the delivery of the project.
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Estimate the number of metres of footpath, bridle ways, and/or cycle paths provided or worked upon.....

The number of trees planted?.....

Will any recycled materials or secondary aggregates be used in the project?
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Has energy efficiency been considered? How?.....
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Which local authority area will the project take place in?

What is the name of the organisation or local authority who actually owns or operates the general public amenity?

Publicity:

How do you intend to promote your project?
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Profit:

Will any profit be made from this project?

If so, when and how will it be used?

How did you hear about KCEA?

Declaration:

I declare that the above information provided by me is accurate at the time of writing. I agree to inform KCEA of any variation to the project from the above description.

Applicant's signature:.....

Print Name:.....

Date:.....