



Pilsworth Environmental Company Supplementary information

Project Description

PEC is interested in learning more about your project. Please provide further information detailing community consultation, community involvement in delivering the project and how the project benefits the community.

Category D & E projects should detail how this project will expand or provide new facilities and services for the community and surrounding area.

Please provide copies of proposed designs/plans/photos/digital images (by email).

Category DA projects must provide a management plan for the species protection or introduction or habitat restoration you are undertaking.

Please tell us which Biodiversity Action Plan your project complements and how you intend to monitor and/or measure your work.

The Applicant

If the project already has ENTRUST approval, please forward a copy of the registration letter.

If you are offered a grant, we may ask for a copy of your constitution or foundation document and most recent accounts and banking details.

If a consortium is applying, please identify the organisation responsible for managing the project finances. This could be different from the lead organisation or applicant.

Project Programme

PEC would like to know what stage you have reached with your project. For instance, if you require statutory consents such as planning permission or listed building consent, what stage are you at in this process and when is it likely to be completed? If the building or land has a designation (listed building or SSSI), please state the designation and indicate with which authority it is designated.

We also need to know whether your organisation owns the land or building in question. If not, under what conditions do you occupy it? Please set out these terms clearly, e.g. *lease from the Council for 25 years given in 1964*.

Please submit a business plan for all capital building projects.

Please list all funding partners, state when they were approached and how much funding they have offered or when you are likely to hear from them.

All projects must submit at least three quotes, unless there is a specific reason why the project will not go out to tender.

Please indicate that part of the project for which you are seeking a grant from PEC.

If there is a shortfall in the funding, you must tell us how you expect to manage the remainder of the funding required.

Please tell us how the project will be managed in the future and how maintenance costs will be met.

Publicity

Please consider the publicity opportunities that might arise during the project or on project completion and advise the methods you will use to publicise any grant from PEC.

If you have any queries or want further information, please contact Alison Southern or Melinda Dunseith at sweet@lyonsdavidson.co.uk or asouthern@lyonsdavidson.co.uk

Tel. 0117 904 5858

Fax. 0117 904 6006

www.sweet-uk.com

Send completed applications and all supporting documents to:

Pilsworth Environmental Company, Victoria House, 51 Victoria Street, Bristol BS1 6AD